

**MINUTES**  
**CITIZENS ADVISORY COMMITTEE (CAC)**  
Clark County

Department of Juvenile Justice Services  
DJJS Director's office Conference Room

**Telephonic Conference: (857) 357-0254 Access Code 943-495**  
October 2<sup>nd</sup>, 2024, at 9am

**I. Call to Order – 9:02 am**

**II. Introductions**

**III. Public Comments - NA**

**For Possible Action IV. Approval of 7/3/24 CAC minutes - Approved**

**For Possible Action V. Approval of Agenda - Approved**

**VI. Receive the Director's Report on the Activities of the Department of Juvenile Justice Services (DJJS) – Report by Deputy Director Mike Whelihan.**

**a. Budget/Personnel**

- a.** There were 5 critical labor shortage (CLS) probation officers that started in Detention on September 30<sup>th</sup>! This is a great reprieve and is allowing youth out of their rooms throughout the day. There are 2 CLS staff going through the hiring process right now.
- b.** There are 4 lateral probation officers that are negotiating salaries to start with CCJJS. This position was created to allow officers certified to start laterally with us which allows them to start work with minimal training and help decrease caseloads.
- c.** Director Munoz created a second new position called a Juvenile Detention Specialist, JDS. This position is between a JDA (juvenile detention assistant) and a Juvenile Probation Officer (JPO). There is still a degree required but not POST certification. JDS' will initially be trained for detention only for direct supervision, guidance, and general care of juveniles, with other job-related duties.
- d.** There are currently 7 cadets in our POST Academy. They are set to graduate on Halloween and the next academy will start in January.
- e.** There were 160 youth in detention this morning. That number has decreased over the two months.
- f.** Management is meeting regularly managing our current budget and for fiscal year 2025/26. We are asking for many things but specifically a second residential home for boys.
- g.** There is a new County office opening soon, Office of Clinical Services. Current Director from Family Services, Jill Marano, will transition as Director and our current Healthcare Services Manager will transition as the Deputy Director. They will eventually take Medicaid services, TPOP, and Harbor from JJ.
  - i.** Group discussed concerns of Harbor and TPOP leaving JJ but we ensured we will work closely with CCDFS. Eagle Quest will remain the provider at the Harbor as well.
- h.** Dr. Danilo Chavarria, current manager, is being promoted to Deputy Director. We are excited for his expertise and knowledge. He will be over probation, administration, HR, and Investigations.

- i. Manager Al Kermode will move from our probation division to central support/admin.
- b. **Legislation** – Session starts in February. We will start seeing bills in November for review.
- c. **Juvenile Justice Probation Reform**
  - a. We finished our contract with RFK but they are still assisting us with data collection and DIY (dually involved youth) case and court management.
- d. **Juvenile Justice Programming**
  - a. With detention getting 5 CLS staff, we are able to move 5 staff to SMYC and open a 5<sup>th</sup> dorm. This will allow us to move 20 youth from detention to SMYC and decrease our population. We plan to move 5 youth at a time to not overwhelm the dorm. Once all 20 are transitioned, there will be 100 youth at SMYC.
  - b. Sport seasons are concluded for SMYC this school year. Next year, we plan to have all 5 sport programs running again.
  - c. We expanded daily coverage hours for our Intense Supervision officers (ISP). There are 13 GPS devices available.
  - d. We are able to fill the SMYC vacancy for a school transition specialist. This will assist youth returning home and to their home school. We continue to find ways to expand opportunities and resources to youth at this age.
  - e. Our second girls home is being licensed right now and is scheduled to open November. This will allow placement of 12 more girls! The two home are next door to each other but one was designed for more short-term vs. long-term at the second. Juvenile Probation Supervisor Katie Huncovsky is working with Social Services to create placement criteria for the second girls home.
  - f. CCJJS is having our third annual Scareabration Halloween event on October 23<sup>rd</sup>. Shannon will share the invite.
  - g.
- e. **The Harbor Update**
- f. **Truancy Prevention and Outreach Program Update**

**For Possible Action VII. CAC Strategic Goals** – Group discussed our strategic goals and ways we have been successful. We need to share more success stories and accomplishments with stakeholders and community partners. Board members suggested sharing our internal newsletter externally.

- a. **Increase programming to improve client outcomes, using evidence-based practices and measuring performance**
- b. **Reduce disproportionate minority contact through the use of targeted strategies and programs**
- c. **Post juvenile justice services transition assistance**
- d. **Improve facilities to provide increased security and increased rehabilitative and vocational opportunities**

#### **VIII. Informational Items**

- a. **Identify emerging issues to be addressed by the Committee at future meetings**
- b. **Other information that may be of interest to the Committee and the public**
  - a. Dr. Vela shared news of the grand opening of the Healing Center at St. Jude's. She will share the invite.

- c. **Announcements - Next meeting is November 6<sup>th</sup>, 2024, at 9 a.m., meeting location in CCJJS Director's office conference room with a virtual option as well.**

**IX. Public Comments**

**X. Adjournment – 10:01 am**